

Statement of Income & Expense

23 May - 22 June 1973

DD/M&S Registry

File *Buildings & Furniture* 10

	4 Weeks Ending 22 June 73	52 Weeks Cumulative 26 June 72 - 22 June 73
<u>INCOME</u>		
Meals Served	\$2,618.22	\$31,568.05
Official Functions	226.71	3,704.21
Coffee Sales	194.42	1,983.42
Special Functions	5,399.55	19,297.47
Surcharge	292.44	3,515.34
Interest on Savings Account	---	387.70
Miscellaneous Income	---	---
Total Income	\$8,721.34	\$60,456.19
<u>EXPENSE</u>		
Cost of Food & Commodities:		
Beginning Inventory	\$3,401.73	\$ 3,437.19
Purchases:		
Meat & Fish	1,986.17	13,584.75
Other Food	2,399.16	20,432.05
Tobacco & Beverages	1,048.00	5,295.83
Gross Cost	\$8,535.06	\$47,749.82
Less: Ending Inventory	2,820.29	2,820.29
Net Cost of Food & Commodities	\$5,714.77	\$44,929.53
Laundry	206.86	2,491.02
Overtime - EDRB for Parties	1,752.24	6,061.22
Clothing Allowance	50.00	634.40
Repairs for Equipment	---	819.45
Miscellaneous Supplies & Equipment	305.80	1,953.51
Total Expense	\$8,029.67	\$56,839.13
Net Income from Operations	691.67	3,567.06
Less: Purchases of Furniture And Equipment	---	3,233.95
NET INCOME	\$ 691.67	\$ 333.11
<u>Cost Paid By Agency</u>		
Salaries - Regular	\$7,028.14	\$ 39,716.20
Salaries - Overtime	1,137.49	13,457.29
Supervision of Dining Room	899.20	11,273.60
Repairs & Maintenance	---	---
Supplies & Equipment	---	---
Other	---	---
	\$9,114.83	\$114,447.09

DIRECTOR'S EXECUTIVE DINING ROOM FUND
Statement of Financial Condition
As of 22 June 1973

ASSETS

Cash On Hand		\$ 200.00
Cash In Bank - Checking		6,797.90
Cash In Bank - Savings		8,800.10
Accounts Receivable		8,841.35
Food & Commodities Inventory		2,820.29
Furniture & Equipment	\$11,119.98	---
Less: Reserved for Depreciation	<u>11,119.98</u>	<u>---</u>
TOTAL ASSETS		<u>\$26,949.24</u>

LIABILITIES AND NET WORTH

Accounts Payable		\$ 7,245.75
Membership Deposits		4,610.00
Fund Balance as of 23 June 72	\$14,760.35	
Plus: Net Income 25 June 72		
22 June 73	<u>3,567.06</u>	\$18,327.41
Less: Purchases of Furniture and Equipment		<u>3,233.95</u>
Fund Balance as of 22 June 73		<u>15,093.46</u>
TOTAL LIABILITIES AND NET WORTH		<u>\$26,949.24</u>

Approved For Release 2001/07/18 : CIA-RDP79-00498A000100150059-0
 28 May - 22 June 1973

	28 May 1 June	4 June 8 June	11 June 15 June	18 June 22 June				
Steak	18	45	43	47	-	153	-	\$ 367.20
Regular	61	105	111	83	-	360	-	666.00
Light Lunch	91	101	99	89	-	380	-	475.00
LOW CAL	92	61	73	39	-	232	-	255.20
Soup	104	102	136	80	-	422	-	105.50
Dessert	37	53	61	68	-	219	-	54.75
Milk	20	30	24	16	-	90	-	13.50
Beverage	149	155	177	129	-	610	-	61.00
Melon	6	7	16	13	-	42	-	14.70
Jumbo Salad	15	16	22	11	-	64	-	70.40
Other	(20)\$182.96	(16)\$131.15	(18)\$116.55	(27)\$279.82	-	81	-	710.18
								\$2,793.45*

SPECIALS

See Attached List

5,426.25**

\$8,219.68

* Includes \$190.01 of the Official Imprint Fund
 ** Includes \$36.70 of the Official Imprint Fund

SPECIAL FUNCTIONS IN THE EXECUTIVE DINING ROOM

23 May - 22 June 1973

5/30/73 - Special Luncheon \$104.50
6/ 1/73 - Cocktail Party \$316.00
6/ 1/73 - Cocktail Party \$341.00
6/ 4/73 - Cocktail Party \$132.00
6/ 6/73 - Cocktail Party \$212.00
6/ 7/73 - Cocktail Party \$280.00
6/ 8/73 - Special Luncheon \$120.25
6/ 8/73 - Cocktail Party \$744.50
6/11/73 - Cocktail Party \$168.00
6/13/73 - Cocktail Party \$268.00
6/14/73 - Cocktail Party \$348.00
6/15/73 - Cocktail Party \$472.00
6/18/73 - Cocktail Party \$152.00
6/18/73 - Special Luncheon \$75.00
6/19/73 - Special Luncheon \$50.00
6/19/73 - Cocktail Party \$115.50
6/20/73 - Cocktail Party \$577.50
6/22/73 - Special Luncheon \$130.00
6/22/73 - Cocktail Party \$280.00

DD/M&S
The Bldg 6-10

31 July 1973

NOTE FOR THE RECORD:

The original of the Executive Dining Room report, as attached (retyped to change classification to "Confidential"), was handcarried by Mr. Wattles, Acting DD/M&S, to Mr. George [REDACTED] OLC, for his use with Congress.

STATINTL

Two copies of the reclassified report were provided to OLC.

DD/M&S Distribution:

Orig of DD/M&S 73-2983 w/Atts - DD/M&S Subject ✓
Cy of reclassified Atts to 73-2983 - DD/M&S Subject ✓
Orig of reclassified Atts to 73-2983 - OLC (by hand)

DD/M&S 73-2983: Memo dtd 25 July 73 for Acting DD/M&S
fr D/L, subj: Annual Report o Congress on the Executive
Dining Room; w/Atts (classified "Admin - Internal Use Only -
EYES ONLY")

CENTRAL INTELLIGENCE AGENCY

Executive Dining Room

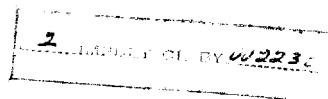
The Central Intelligence Agency operates an official representational dining room so that the Director may have available a suitable and secure dining facility for the entertainment of those individuals with whom it is necessary to consult in the discharge of his responsibilities in the field of foreign affairs. This facility consists of a kitchen, a small reception room, and a dining room of 292 square feet with a capacity of seating ten guests. It is staffed by a crew of three, which includes a chef, a waiter, and a bus boy/dishwasher. Approximately 1,100 meals are served annually.

There is also operated, established on the base of the facility that operates the Director's official dining room, an "Executive Dining Room." The determination has been made that, both because of the isolated location of the Agency Headquarters Building as well as the need for senior Agency officers to entertain and converse with people from both the public and private sectors, as well as foreign nationals, without being optically visible to the world at large, such a facility is in the best interests of the United States Government. Such a facility also allows senior Agency officers to conduct classified business discussions while having lunch, inasmuch as the serving staff is fully security cleared.

The financial facts on the operations of both facilities are listed separately in Tabs A and B. A combined listing appears in Tab C.

3 Atts

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DIRECTOR'S DINING ROOM

1. <u>Size</u>	657 square feet
Dining Room	292 square feet
Kitchen	365 square feet
2. <u>Seating</u>	
Dining Room	10
3. <u>Membership</u>	N/A
4. <u>Meals Served - FY 1973</u>	
Official Meals	1,079
5. <u>Financial Statement</u>	
Gross Income	\$ 3,174.00
Gross Expense*	2,987.00
Net Income	<u>\$ 187.00</u>
6. <u>Subsidy by Appropriated Funds</u>	
a. Direct: Salary & Overtime	\$ 39,284.00
b. Indirect: Maintenance	1,971.00
657 square feet x \$3.00**	
TOTAL	<u>\$ 41,255.00</u>

* Omitting salary

** The \$3.00 figure is an estimate only for costs of light, heat, and minor maintenance based upon comparative commercial space.

1 IMPDET CL BY 002130



EXECUTIVE DINING ROOM

1. <u>Size</u>	1,404 square feet
Executive Dining Room	1,039 square feet
Kitchen	365 square feet
2. <u>Seating</u>	
Executive Dining Room	64
3. <u>Membership</u>	
4. <u>Meals Served - FY 1973</u>	16,652
Members Meals	15,785
Special Meals	867
5. <u>Financial Statement</u>	
Gross Income	\$ 57,282.19
Gross Expense*	53,902.13
Net Income	<u>\$ 3,380.06</u>
6. <u>Subsidy by Appropriated Funds</u>	
a. Direct: Salary & Overtime	\$ 76,258.00
b. Indirect: Maintenance	4,212.00
1,404 square feet x \$3.00**	
TOTAL	<u>\$ 80,470.00</u>

* Omitting salary

** The \$3.00 figure is an estimate only for costs of light, heat, and minor maintenance based upon comparative commercial space.

25X9

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2 IMPDET CL BY 002230



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EXECUTIVE DINING ROOM & DIRECTOR'S DINING ROOM

1. <u>Size</u>	2,061 square feet	
Kitchen	730 square feet	
Executive Dining Room	1,039 square feet	
Director's Dining Room	292 square feet	
2. <u>Seating</u>		
Executive Dining Room	64	
Director's Dining Room	10	
3. <u>Membership</u>		
Executive Dining Room		25X9
4. <u>Meals Served - FY 1973</u>	17,731	
Members Meals	15,785	
Official Meals	1,079	
Special Meals	867	
5. <u>Financial Statement</u>		
Gross Income	\$ 60,456.19	
Gross Expense*	56,889.13	
Net Income	<u>\$ 3,567.06</u>	
6. <u>Subsidy by Appropriated Funds</u>		
a. Direct: Salary & Overtime	\$ 115,542.00	
b. Indirect: Maintenance	6,183.00	
2,061 square feet x \$3.00**		
TOTAL	<u>\$ 121,725.00</u>	
* Omitting salary		
** The \$3.00 figure is an estimate only for costs of light, heat, and minor maintenance based upon comparative commercial space.		

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2 IMPDET CL BY 0022230